



Rental Application

How did you hear about us? _____

Please tell us about yourself and household:

<u>First Name/Middle Initial</u>	<u>Last Name</u>	<u>Date of Birth</u>
_____	_____	_____
<u>Social Security #</u>	<u>Drivers License #</u>	<u>State Issued</u>
_____	_____	_____
<u>Home/Work/Cell</u>	<u>Home/Work/Cell</u>	
_____	_____	
<u>Email</u>		

↑ Married	↑ Single	↑ Divorced
		↑ Separated
		↑ Widowed

Spouse, Roommate or Guarantor:

<u>First Name/Middle Initial</u>	<u>Last Name</u>	<u>Date of Birth</u>
_____	_____	_____
<u>Social Security #</u>	<u>Drivers License #</u>	<u>State Issued</u>
_____	_____	_____
<u>Home/Work/Cell</u>	<u>Home/Work/Cell</u>	
_____	_____	
<u>Email</u>		

↑ Married	↑ Single	↑ Divorced
		↑ Separated
		↑ Widowed

Other Occupants and their Relationship to Head of Household:

<u>First Name/Middle Initial</u>	<u>Last Name</u>	<u>Date of Birth</u>	<u>Relationship</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please tell us about your Residential History:

<u>Current Address</u>	<u>City, State Zip Code</u>	
_____	_____	
<u>Own/Rent</u>	<u>Monthly Rent/Mortgage</u>	<u>Move in Month/year</u>
_____	\$ _____	_____
<u>Name of Owner/Management</u>	<u>Phone #</u>	
_____	_____	
<u>Reason for moving?</u>		

Previous Address:

<u>Previous Address</u>	<u>City, State Zip Code</u>	
_____	_____	
<u>Own/Rent</u>	<u>Monthly Rent/Mortgage</u>	<u>Move in Month/year and Move out Month/year</u>
_____	\$ _____	_____
<u>Name of Owner/Management</u>	<u>Phone #</u>	
_____	_____	
<u>Reason for moving?</u>		

If addresses listed above cover less than 2 years residency, please use back of Application for additional addresses.

Please tell us about your household income:

<u>Present Source of Income</u>	<u>Phone and Fax number</u>	
_____	_____	
<u>Address</u>	<u>City, State Zip Code</u>	
_____	_____	
<u>Supervisor</u>	<u>Phone number</u>	
_____	_____	
<u>Position</u>	<u>Start date</u>	<u>Current \$ Amount</u>
_____	_____	_____
<u>Previous Source of Income</u>	<u>Phone and Fax number</u>	
_____	_____	
<u>Address</u>	<u>City, State Zip Code</u>	
_____	_____	
<u>Supervisor</u>	<u>Phone number</u>	
_____	_____	
<u>Position</u>	<u>Start and End date</u>	<u>Annual \$ Amount</u>
_____	_____	_____

Please tell us about your spouse, roommate or guarantor's income:

<u>Present Source of Income</u>	<u>Phone and Fax number</u>	
_____	_____	
<u>Address</u>	<u>City, State Zip Code</u>	
_____	_____	
<u>Supervisor</u>	<u>Phone #</u>	
_____	_____	
<u>Position</u>	<u>Start date</u>	<u>Current \$ Amount</u>
_____	_____	_____
<u>Previous Income Source</u>	<u>Phone and Fax number</u>	
_____	_____	
<u>Address</u>	<u>City, State Zip Code</u>	
_____	_____	
<u>Supervisor</u>	<u>Phone #</u>	
_____	_____	
<u>Position</u>	<u>Start and End date</u>	<u>Annual \$ Amount</u>
_____	_____	_____

Is there any other income source that you would like to have considered for the purposes of this application?

<u>Source</u>	<u>Amount</u>
_____	_____
_____	_____

Please tell us about your vehicles:

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Color</u>	<u>License Plate #</u>	<u>State</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Whom should we contact in case of emergency?

<u>Primary Contact Name</u>	<u>Phone #</u>	<u>Relationship</u>
_____	_____	_____

In case of serious illness, accident or death, is this person authorized to enter your apartment? Yes No

<u>Secondary Contact Name</u>	<u>Phone #</u>	<u>Relationship</u>
_____	_____	_____

In case of serious illness, accident or death, is this person authorized to enter your apartment? Yes No

Have you, your spouse, guarantor or any occupant listed in the Application ever been arrested and/or convicted for any crimes? ___Yes ___No Please explain: _____

Do you, your spouse, guarantor or any occupant listed in the Application have any criminal/drug related charges currently pending against you? ___Yes ___No Please explain: _____

Do you or any other occupant on the Application have a pet? ___Yes ___No
If yes, kind, weight, breed, age: _____

I/We hereby affirm that all information provided within this Rental Application is true and correct to the best of my knowledge. I/We acknowledge that RichSmith Management, LLC, its agents, and/or employees will rely on the accuracy of this information in considering this Rental Application. Furthermore, I/we grant RichSmith Management, LLC, its agents, and/or employees the unconditional right to cancel the Rental Agreement and initiate eviction should any of the foregoing information be proved to be false.

I/We hereby authorize and direct any Federal, State or local agency, organization, business, or individual to verify the information within this Rental Application.

Signature of Applicant

Signature of Spouse/Roommate/Guarantor

Print Name

Print Name

Date

Date

Applicant has submitted an application fee of \$35.00, which is a nonrefundable payment for a credit check and other charges associated with the processing of this Rental Application. No portion of the application fee will be applied to the Security Deposit, rent, or other charges.

Applicant has submitted a Security Deposit of \$275.00 for the purpose of reserving apartment # _____. Applicant shall have forty-eight (48) hours after the approval of the Rental Application to cancel the reservation of the apartment without penalty. Cancellation after forty-eight (48) hours will result in the forfeiture of the entire amount of the deposit. The Security Deposit is *not* an advance payment of rent or other charges



For Office Use of The Pointe at Texarkana:

Desired floor plan- _____ **Desired Move In Date-** _____

Apartment # _____ **Rent Amount \$** _____

Date of application- _____ **Time-** _____ **Received By-** _____

Date application approved- _____ **Notified by-** _____ **Initials-** _____

Date application denied- _____ **Date of letter-** _____ **Initials-** _____